



# POLK COUNTY COMMISSIONERS COURT

March 11, 2025

10:00 AM

# 2025 - 015

Polk County Regional Health Building

Suite A

Livingston, Texas

## NOTICE

is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

#### CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE

#### PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

#### INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

1. PROCLAMATION FOR AMERICAN RED CROSS MONTH - MARCH 2025
2. PROCLAMATION FOR FAIR HOUSING MONTH IN POLK COUNTY - APRIL 2025

#### NEW BUSINESS - CONSENT AGENDA

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

3. APPROVE MINUTES OF PREVIOUS MEETING: February 25, 2025 (Regular Session)
4. APPROVE SCHEDULES OF BILLS.
5. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

6. APPROVE TRANSFER OF ONE (1) PATROL UNIT FROM DISTRICT ATTORNEY'S OFFICE TO CONSTABLE PRECINCT 4.
7. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
8. RECEIVE AND RECORD FY2024 POLK COUNTY JAIL COMMISSARY AND INMATE TRUST FUND FINANCIAL REVIEW.
9. RECEIVE PETITION TO CLOSE OLD BLANCHARD LOOP, ALSO KNOWN AS BLANCHARD AND ONALASKA HIGHWAY, LOCATED IN PRECINCT 2, AND SCHEDULE CONSIDERATION OF ORDER TO CLOSE ROAD ON APRIL 8, 2025.
10. APPROVE ORDER ACCEPTING MAIN STREET (SPECIFIED SECTIONS OF), LOCATED IN PARADISE ACRES SUBDIVISION, PRECINCT 2, FOR PUBLIC MAINTENANCE.
11. APPROVE UPDATE TO MASTER STREET ADDRESS GUIDE (MSAG).
12. APPROVE TO SUBMIT APPLICATION FOR USDA WILDFIRE DEFENSE GRANT.
13. APPROVE RESOLUTION IN SUPPORT OF DISTRICT ATTORNEY'S VICTIM COORDINATOR AND LIAISON GRANT (VCLG) APPLICATION #2026-3549717563 TO THE OFFICE OF THE ATTORNEY GENERAL.

#### **NEW BUSINESS - REGULAR AGENDA**

14. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
  - B. UPDATE TO PERSONNEL MANAGEMENT GUIDE.
  - C. REQUEST TO RECLASSIFY ONE FULL-TIME ASSISTANT DISTRICT ATTORNEY POSITION INTO TWO PART-TIME POSITIONS.
15. CONSIDER REQUESTS FOR AMENDMENTS TO THE BUDGET, AS FOLLOWS:
  - A. FY2025 BUDGET AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
16. CONSIDER REQUESTS FOR CAPITAL PURCHASES, AS FOLLOWS;
  - A. PURCHASE OF BODY WORN CAMERAS WITH 5-YEAR TERMS FOR THE SHERIFF'S OFFICE, TO BE PURCHASED FROM SHERIFF CAPITAL OUTLAY (BUDGETED FUNDS), AT AN ANNUAL COST OF \$53,844.79.
  - B. PURCHASE OF BODY WORN CAMERAS WITH 5-YEAR TERMS FOR THE JAIL, TO BE PURCHASED FROM JAIL CAPITAL OUTLAY (BUDGETED FUNDS), AT AN ANNUAL COST OF \$49,439.10.

17. RECEIVE AND RECORD REPLAT OF HARBOR LIGHT LOT 32A & B IN PRECINCT 2 AND CONSIDER ANY/ALL NECESSARY ACTION.
18. CONSIDER APPROVAL OF CERTIFICATE OF COMPLIANCE FOR LAGOON RANCH RV PARK, PRECINCT 2.
19. DISCUSS AND CONSIDER APPROVAL OF ORDER REGARDING THE INSTALLATION OF UTILITIES IN UNINCORPORATED AREAS.

#### **ADDENDUM**

20. ACCEPT DONATION OF 7,500 FOOT OF ROAD BASE, NOT TO EXCEED \$500,000, TO BE USED ON OLD GROVETON NORTH, LOCATED IN PRECINCT 2.

#### **ADJOURN**

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday, March 6, 2025, and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

**Posted: March 6, 2025 at 3:00 PM**

By: Sydney Murphy, County Judge

A handwritten signature in blue ink, appearing to read "Sydney Murphy", is written over the printed name.